

<b>Job title:</b>	Homologation and Certification Manager
<b>Department:</b>	Engineering – Homologation and certification
<b>Reports to:</b>	Chief Engineer
<b>Responsible for:</b>	Certification and homologation
<b>Location:</b>	Dennis Eagle Ltd, Warwick, United kingdom
<b>Hours of Work:</b>	37 Hours
<b>Closing date:</b>	TBC

## Our values:

We are part of the Terberg Environmental Group that has roots going back to 1869, part of the larger Terberg Group that is still family-owned. With family values at our core, we operate honestly and with integrity. We aim to represent our core values in all areas of our work. Our core values are: Customer Focus, Entrepreneurial Spirit, Flexibility, Innovation, Integrity, Quality and Sustainability.



## Job Purpose:

We are looking for a Homologation and Certification Manager to join our Homologation and Certification team based at our manufacturing facility based in Warwick, United Kingdom.

The role of the Homologation and Certification Manager is to lead, mentor and develop a team of homologation and certification engineers to ensure that Dennis Eagle is compliant with any current and all future required legislation.

## Main Duties and Responsibilities:

In this role, you will be responsible for:

- Ensuring all current and future legislation is met. This requires you and your team to work with internal departments to identify when legislation is required, what we need to do to deliver it and support the planning and testing activities associated.
- Ensuring relevant documents are created and submitted to the relevant body in a timely manner. (UKCA, CE, HDV CO2, COP, WVTA, EN1501, EPA, CARB etc)
- Several engineers looking after multiple regions, therefore you must have significant experience homologation and certification in 2 or more regions (UK, US, European, UAE and Australian)
- Providing a technical insight/interpretation into relevant legislation, guiding the engineers and other internal depts to ensure all requirements are met.
- Training, mentoring, upskill and support your team. Hold regular 1-1s and focus on their professional development.
- Educating the wider Dennis Eagle team with regards to homologation and certification.
- Building strong relationships with 3<sup>rd</sup> party bodies to not only ensure our products comply but ensure we are a market leader when it comes to safety and quality.
- Managing 3rd party partner supplying technical publications



- Management of annual subscriptions to 3<sup>rd</sup> party regulatory bodies.

### Accountabilities & Commitments Required:

We are seeking a proactive team player, who is diligent in their approach to work, and can communicate to all levels of the business in a clear, and concise manner. Excellent manager and technical leader, who is always looking for continuous improvement opportunities.

The ideal candidate will be responsible for the following within the homologation and certification team:

- Legislative compliance
- Documentation submission
- Team leadership and development
- Cross function collaboration
- Continuous improvement

### Quality & Environmental Responsibilities:

Responsible for the management, compliance and upkeep of the quality & environmental procedures, records, and documents relevant to the role.

At Dennis Eagle we are proud to be an equal opportunities employer and a disability confident organisation. We are committed to fostering an inclusive workplace where diversity is celebrated. As part of our dedication to creating a supportive environment, we guarantee to interview all disabled applicants who meet the minimum criteria for the vacancy. We invite you to engage in an open conversation with us about how we can best support you and ensure that your unique skills and talents are recognised and valued. Your success is integral to our collective growth, and we look forward to working together to create a workplace that empowers everyone to thrive.

If you have any queries or would like to apply for the role, please contact the Recruitment team [recruitment@dennis-eagle.co.uk](mailto:recruitment@dennis-eagle.co.uk)



Criteria	Essential / Desirable
<b>Knowledge</b>	
<ul style="list-style-type: none"> <li>8 or more years, experience in homologation, compliance, whole vehicle type-approval or CE &amp; machinery directive, 3 years as a people manager</li> </ul>	D
<ul style="list-style-type: none"> <li>Knowledge and experience of vehicle regulatory compliance and market homologation activities</li> </ul>	E
<b>Experience</b>	
<ul style="list-style-type: none"> <li>Experience in automotive compliance, regulations, standards, or legislation (ECWVTA, GBTA, FMVSS, CMVSS, EPA, CARB, CE)</li> </ul>	E
<b>Education / Qualifications</b>	
<ul style="list-style-type: none"> <li>Engineering HNC/HND</li> </ul>	E
<ul style="list-style-type: none"> <li>English &amp; Maths GCE/GCSE</li> </ul>	E
<ul style="list-style-type: none"> <li>Engineering degree</li> </ul>	D
<b>Job-related skills &amp; abilities</b>	
<ul style="list-style-type: none"> <li>Leading Compliance / Homologation activities at current business</li> </ul>	E
<ul style="list-style-type: none"> <li>Identification of legislation changes in a timely manner to allow the company to modify its products or processes to remain compliant</li> </ul>	E
<ul style="list-style-type: none"> <li>Creation of homologation compliance documentation</li> </ul>	E
<ul style="list-style-type: none"> <li>Ability to research, understand and advise on upcoming legislation</li> </ul>	E
<ul style="list-style-type: none"> <li>Ascertainment of legislative requirements</li> </ul>	E
<ul style="list-style-type: none"> <li>Identify any opportunities with regards to impending legislation or legislation changes</li> </ul>	E
<ul style="list-style-type: none"> <li>Work with product architecture to ensure only homologated product are available through the product configurator</li> </ul>	E
<ul style="list-style-type: none"> <li>Oversee and support with creation of technical construction files</li> </ul>	E
<ul style="list-style-type: none"> <li>Management of 3<sup>rd</sup> party company supplying technical publications</li> </ul>	D
<ul style="list-style-type: none"> <li>Management experience leading a small team</li> </ul>	E
<ul style="list-style-type: none"> <li>Experience mentoring and coaching team members</li> </ul>	E
<ul style="list-style-type: none"> <li>Ability to build strong relationships</li> </ul>	
<ul style="list-style-type: none"> <li>Lead achievement of compliance content for cross-functional project teams to ensure that plans are in place and followed for DE products in advance of legislative milestones</li> </ul>	E
<ul style="list-style-type: none"> <li>Liaise with internal departments to inform of impact upon products due to legislative changes and to ascertain legislative impact of specification changes</li> </ul>	E
<ul style="list-style-type: none"> <li>Review proposed product change for impact upon homologation and compliance</li> </ul>	E
<ul style="list-style-type: none"> <li>Support design reviews and lead 1:1 discussion to advise on homologation and certification related issues with regard to new and updated designs</li> </ul>	E
<ul style="list-style-type: none"> <li>Networking with Approval Authorities and Industry Bodies to keep abreast of developing standards</li> </ul>	D
<ul style="list-style-type: none"> <li>Excellent attention to detail</li> </ul>	E
<ul style="list-style-type: none"> <li>Clear, and concise communication to all levels of the business</li> </ul>	E
<ul style="list-style-type: none"> <li>Proactive team player</li> </ul>	E
<ul style="list-style-type: none"> <li>IT skills with Excel, Word, PowerPoint and PowerBI</li> </ul>	D
<b>Other requirements</b>	
<ul style="list-style-type: none"> <li>Responsible for the management, compliance and upkeep of the quality and environmental procedures, records and documents relevant to the role</li> </ul>	E

Please note that you may be asked to carry out tasks other than the above that are deemed by your manager to be appropriate, reasonable and within the remit of your role. You will be expected to carry out these ad hoc tasks as requested.

Employee name \_\_\_\_\_ Employee signature \_\_\_\_\_ Date \_\_\_\_\_

Manager name \_\_\_\_\_ Manager signature \_\_\_\_\_ Date \_\_\_\_\_

